



45 ALBION STREET , WAKEFIELD MA 01880  
781-224-3600 FAX 781-224-3019

130 SOUTH MAIN STREET, MIDDLETON, MA 01949  
978-774-2005 FAX 978-774-0025

APPLICATION FOR EMPLOYMENT

Last Name	First Name	Middle Initial	Date
Street Address			Home Phone
City, State, Zip Code			Business Phone
Position Desired	Full Time _____ Part Time _____	Days _____ Evenings _____ Weekends _____	Expected Pay:
How were you referred to us?			Starting Date:
Are you legally eligible for employment in the United States? (Please circle) YES NO			
Are you over 18 years of age? (Please circle) YES NO			
Social Security Number	Email address	Date of Birth	

EDUCATION

Name and Location of School	Course of study	Number of yrs completed	Did you graduate?	Name of Certificate, Degree or Diploma
High School				
Business/Trade/Technical				
College				
Graduate				

Other specialized training (I.e. technical training, etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Office skills (I.e. types of office machine and software you can operate) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYMENT HISTORY

Employer	Dates Employed (mo. & yr.)
Address	Telephone ( )
Name of Supervisor	Weekly Pay Start                  Last
Your job title and responsibilities	
Reason for leaving	May we contact this employer as a reference? (Please circle) Yes      No

Employer	Dates Employed (mo. & yr.)
Address	Telephone ( )
Name of Supervisor	Weekly Pay Start                  Last
Your job title and responsibilities	
Reason for leaving	May we contact this employer as a reference? (Please circle) Yes      No

Employer	Dates Employed (mo. & yr.)
Address	Telephone ( )
Name of Supervisor	Weekly Pay Start                  Last
Your job title and responsibilities	
Reason for leaving	May we contact this employer as a reference? (Please circle) Yes      No

1. Have you ever been convicted of a felony? NO \_\_\_\_\_ YES \_\_\_\_\_  
If yes, explain:

2. In answering the following questions, do not include a first conviction for drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of peace.

a. Have you ever been convicted of a misdemeanor within the last five years?  
NO \_\_\_\_\_ YES \_\_\_\_\_  
If yes, explain:

b. If you have been convicted of a misdemeanor within the last five years, have you been convicted of a misdemeanor five or more years ago?  
NO \_\_\_\_\_ YES \_\_\_\_\_  
If yes, explain:

**REFERENCES**

List three prior employees or supervisors who can comment on your abilities.

Name	Company Name	Phone Number	Title	How long have you worked together?
1				
2				
3				

**SIGNATURE**

PLEASE READ CAREFULLY: I certify that the information provided by me in this application is correct and complete to the best of my knowledge. I understand that any false information or omission of fact may disqualify me for employment and may be cause for dismissal at a later date. I understand that employment is conditional upon satisfactory replies from my references. I understand that acceptance of an offer of employment does not create a contractual obligation and that either party may terminate the employment relationship, at will, at any time. I understand verification of employment history and or references is part of the employment process.

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Best Home Care n' More is an EQUAL OPPORTUNITY EMPLOYER and does not unlawfully discriminate in employment decisions because of race, religion, color, national origin, age, disability, sex, or veteran status.